



**DR. AMBEDKAR INSTITUTE OF HOTEL MANAGEMENT
CATERING AND NUTRITION**

Sector 42-D, Chandigarh

Form No.....

HOSTEL ADMISSION FORM

Year

NCHMCT Rank

Category (General I SC 1ST I PH)

1. Student's Name (in block letters) :
2. Date of Birth.
3. Father's Name (in block letters)
4. Mother's Name (in block letters)
5. Father's Profession
6. Father's Annual Income :
7. Permanent Address :
..... Telephone No.

Passport size
Photo

8. Name of the Local Guardian :
(I) Address of the Local Guardian
(II) Telephone . No. (Office)..... Residence
(III) Relationship with the Local Guardian

9. If you were In the hostel of this Institute earlier, give particulars
Name of the Hostel Room No.
Year Institute Roll No.

10. Have you ever had any serious ailment give particulars

11. LAST BOARD/UNIVERSITY RESULT

EXAMINATION	YEAR	UNIVERSITY/ BOARD	ROLL NO.	SCHOOL / COLLEGE	MARKS %

12. Room mate preference if any:
(For new students only) Name Class

1.....

2.....

Father's/Guardian's

Student's Signature
Committee Member
Principal

Date

For Office Use Only

Received Rs receipt No. : Date

Date of leaving the hostel :

DECLARATION

1. I shall abide by all the Hostel rules and regulations.
2. I shall be responsible for the movable and immovable property of the hostel.
3. I shall not keep any guest in my room.
4. I shall not stay out for the night without the prior permission of the warden.
5. I shall not leave station without prior permission.
6. I shall not keep any electric appliance, valuables or hard cash in my room.
7. I shall attend all hostel functions, meetings etc.
8. I shall not bring any-vehicle to-the hostel premises without permission
9. If I violate any college or hostel rule, I may be expelled.

Date

Signature of the student

Father's/Guardian's Declaration

I..... father/guardian ofundertake the responsibility for the proper conduct of my daughter/son during her / his stay in the hostel. The authorities may even expel her/him from the hostel or Institute if the ward does not abide by the rules. I also take the responsibility of paying all college dues by the due date. In the interest on my own ward, I shall keep In touch with warden and teachers.

Signature of father/guardian

Date

Address

.....

DR. AMBEDKAR INSTITUTE OF
HOTEL MANAGEMENT, CATERING & NUTRITION,
SEC.- 42/D, CHANDIGARH.

CODE OF CONDUCT FOR HOSTEL RESIDENTS

- 1 All residents are required to maintain standards of behavior expected of students of a prestigious institution of national repute. They are expected to behave courteously and fairly with everyone inside and outside the AIHM campus.
2. All residents are required to always carry their valid Identity Cards issued to them by the Institute.
3. The rooms, common areas and surroundings of the hostel should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
4. Students are responsible for the rooms which are allotted to them. They need to maintain their upkeep and hygiene.
5. Students should bring to the notice of the warden about any pending maintenance work (Civil, Carpentry, Electrical, Sanitation) to be carried out in rooms, corridors, toilets or other areas in hostel premises.
6. Students should co-operate in carrying out maintenance work and vacate their rooms completely when the Hostel administration requires the rooms for this purpose. If any maintenance work is to be carried out when the room is under occupation, it is the occupant's responsibility to make the room available for the maintenance work.
7. The students should not carry unauthorized/illegal objects in their rooms. Any violation will be dealt severely.
8. The resident of a room is responsible for any damage to the property in the room during his / her occupancy of that room and will be required to replace/repair at their own cost the damage, if any.
9. In case of damage to or loss of hostel property the cost will be recovered from the students

responsible for such damage or loss, if identified, or from all the students of the hostel, as decided by the authority.

10. The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand over them to the warden/authority & the items will be ceased by the warden, failing which he/she will be charged a penalty as decided by the authority.
11. The resident shall not remove any fittings from any other room or common area and will not damage them.
12. Ragging of students admitted to the Institute is totally banned. Any violation of this by the senior students will be dealt with very severely as per the Institute norms and guidelines issued from time to time by the competent authorities.
13. Students should report incidents of ragging immediately. Those who do not do so even when being witnesses or victims, will be considered to be part of this practice, and will also be punished accordingly.
14. When the persons committing or abetting the crime of ragging are not identified, collective punishment on suspected group could be resorted to as a possible deterrent measure, as it would ensure community pressure on the potential raggers not to indulge in ragging.
15. In the hostel premises following are strictly prohibited -
 - Smoking
 - Consumption of alcoholic drinks/drugs
 - Gambling
 - Intimidation or violence
 - Willful damage to property
 - Entering the hostel premises in intoxicated state.
 - Moving near outside hostel premises after 9.00 pm.
 - Shouting and using abusive language in their own room, hostel premises and campus.



- Employing unauthorized persons for personal work such as washing clothes, etc.
- Cooking in room.
- The use of electrical appliances such as immersion heaters, electric stove, electric iron, kettle, heater etc' are not allowed in the rooms. Such appliances, if found will be confiscated and a fine will also be imposed.
- The uses of audio systems which may cause inconvenience to other occupants are not allowed. The students should not view objectionable videos.

16. Carrying food/food plates from mess is strictly prohibited in rooms. However in case of illness permission of warden is required.
17. Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus.
18. When the students go out of their room they should switch off all the lights & fans. keep it locked. Violation will attract suitable penalty and punishment as decided by authorities.
19. Students must take permission from wardens for going out from the hostel for any reason and must make entry in the in-out register available with security guards at the hostel gate. Violation of this rule may lead to disciplinary action including expulsion from the hostel.
- 20 All residents of girls' hostels must be back in the hostel by 7.00 PM. & Boys must be back by 8.00 PM.
21. If student needs to stay out of the hostel after specified time due to any reason. He/she has to apply for and take prior written permission from the Senior Warden/authorities. Violation of this rule may lead to disciplinary action including expulsion from the hostel.
22. Students moving outside the hostel premises are responsible for their own self. Management is not responsible for any untoward happening with the students.
- 23 Any physical damage done by the student to himself or others will be the responsibility of the student only. Management will not be liable for any such acts.
24. If students create law and order problems inside or outside the campus, they are answerable



to the police or city administration on their own. In such cases, they will also be answerable to AIHM administration as per the institute norms.

25. Residents are required to park the vehicles only in the space provided for them in an orderly manner. No vehicles should be parked near the entrance or in the corridors.

26. The residents of the hostel are responsible for the safe keeping of their personal belongings. Management will not be responsible for it.

27. Students are required to adhere the mess timings strictly and also directed to follow dining etiquettes.

28. Students are directed to submit all the hostel belongings to the warden before vacating the hostel at any time.

DECLARATION

I have read the above rules regarding **CODE OF CONDUCT FOR HOSTEL RESIDENT** and I agree to abide by them, failing which I shall be liable to disciplinary action.

I have read the **Hostel Rules** displayed on Institute website and agree to abide by them, failing which I shall be liable to disciplinary action.

Date:

Name of the Students:

Batch: 20 - 20 Programme:

Room No:

Signature of the Student

Signature of the Parents/Guardian

Signature of the Hostel Warden

Signature of HOD/Admin Officer

**PROFORMA FOR SUBMISSION OF LOCAL GUARDIAN
INFORMATION BY THE STUDENT**

Name of the student:.....

Year:.....

Academic Session:.....

Local Guardian's Name:.....

Address of Local Guardian:

.....

.....

.....

Contact details of Local Guardian:

Phone (Office):.....

Phone (Mobile):.....

Phone (Residence):.....

E-mail id.....

Signature of Local Guardian:.....

HEALTH UNDERTAKING BY STUDENT / PARENT

I.....

S/D/O.....

Resident of

hereby declare that the medical form submitted by me is true and valid in all respects. I do not suffer from any chronic disease. I am Hale and Hearty. In case of a serious illness discovered at a later date during my stay in institute hostel, I own the responsibility for the same. I will not hold authorities of AIHM responsible in the matter howsoever.

Signature of Student:.....

Signature of Parent:.....

**(AFFIDAVIT BY PARENT ON RS.10/- STAMP PAPER SIGNED BY OATH
COMMISSIONER / NOTARY PUBLIC)**

I.....S/D/Oresident of
..... do hereby solemnly affirm and declare that:

1. That Deponent is a resident of above address.
2. That Deponent is a Guardian/Parent of Male/Female child namedborn on.....and is studying in Dr. Ambedkar Institute of Hotel Management, Sector 42-D Chandigarh, an autonomous body under Ministry of Tourism, Government of India in 1st/2nd/3rd year of B.Sc./M.Sc. and my ward is in need of hostel accommodation in institute's hostel for the academic session.....
3. That the deponent affirms and declares that they will take utmost care of their ward.
4. That during the period of his/her stay in the hostel, he/she will abide by all the rules and regulations of the hostel accommodation as laid down by the hostel management and amended from time to time. Also I stand surety for any loss/damage caused to the institute property, furniture, equipment, infrastructure, electrical & sanitary installations by my son/daughter and I shall make good the loss in full without any objection whatsoever.
5. That the deponent undertakes that he/she will be responsible for all the acts, deeds and things done by son/daughter of deponent and the deponent will be solely responsible for involvement in any incident by their ward like involvement in ragging or indulging in indiscipline, attempting a suicide, harming himself/herself or others, creating law and order problems inside or outside the premises. The hostel management shall not be liable or responsible for such incidents
6. That I understand that the ragging has been banned by the Supreme Court of India being a criminal offence. That my son/daughter will not involve himself/herself in ragging and in the event of his/her involvement. As such the institute will be at the liberty to expel my ward from the institute

besides filling FIR in the police station. I undertake not to put forward any claim in this regard.

7. Defamation of institute, hostel, its faculty, staff, students or colleagues done on social media/digital media/print media is strictly prohibited and punishable. If my ward is found guilty, a strict disciplinary action may be taken against him/her which could be suspension/expulsion from the institute.
8. Deponent undertakes that in any case of medical emergency, they will take immediate custody of their ward from hostel by themselves or by their representatives.
9. That the above said statement of the deponent is true and genuine and in case of nay concealment of the fact, the deponent shall be responsible for same.

Deponent

Verification

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Deponent

Verified aton.....day of 2024.

**(AFFIDAVIT SIGNED BY STUDENT ON A RS 10/- STAMP PAPER AND SIGNED BY
OATH COMMISSIONER)**

**ANNEXURE I
AFFIDAVIT BY THE STUDENT**

I, _____ (full name of student with Institute Roll Number)
s/o d/o Mr./Mrs./Ms. _____, having
been admitted to Dr. Ambedkar Institute of Hotel Management Chandigarh (name of the institution) ,
have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in
Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and
fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the
penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting
ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the
Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be
constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the
Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or
any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country
on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm
that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
 - a) I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity
while in and off the institution campus.
 - b. I will be solely responsible for any kind of accident/mishap caused on account of the above
mentioned clause (6.a).

Declared this ___ day of _____ month of _____ year.

Signature of deponent
Name: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at -----(place) on this the -----(day) of -----(month) , -----(year) .

Signature of deponent

Solemnly affirmed and signed in my presence on this the -----(day) of ----- (month) ,
----- (year) after reading the contents of this affidavit.

OATH COMMISSIONER

**(AFFIDAVIT SIGNED BY PARENT / GUARDIAN ON A RS 10/- STAMP PAPER AND
SIGNED BY OATH COMMISSIONER)**

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of _____, (full name of student with University Roll Number), having been admitted to Dr. Ambedkar Institute of Hotel Management, Chandigarh (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
 - a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
 - b) My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name: Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER