

Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Tourism

Department Name:

Public Authority Name: IHM Chandigarh

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| 1 | Organisation and Function | | | | | | | |
| 1.1 | Particulars of its organisation,functions and duties[Section 4(1)(b)(i)] | | | | | | | |
| 1.1.1 | Name and address of the Organization | Fully Met | 1.28 | 1.28 | www.ihmchandigarh.org | Fully Met | 1.28 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.1.2 | Head of the organization | Fully Met | 1.28 | 1.28 | www.ihmchandigarh.org | Fully Met | 1.28 | https://www.ihmchandigarh.org/ |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|------------------------------------|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category “Fully Met” |
| 1.1.3 | Vision, Mission and Key objectives | Fully Met | 1.28 | 1.28 | www.ihmchandigarh.org | Fully Met | 1.28 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category “Fully Met” |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|-----------------------|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| 1.1.4 | Function and duties | Fully Met | 1.28 | 1.28 | www.ihmchandigarh.org | Fully Met | 1.28 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category “Fully Met” |
| 1.1.5 | Organization Chart | Fully Met | 1.28 | 1.28 | www.ihmchandigarh.org | Fully Met | 1.28 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL Category |
|------------|---|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | “Fully Met” |
| 1.1.6 | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met | 1.28 | 1.28 | www.ihmchandigarh.org | Partially Met | 0.64 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category “Partially Met” |
| 1.2 | Power and duties of its officers and employees[Section 4(1) (b)(ii)] | | | | | | | |
| 1.2.1 | Powers and duties of officers (administrative, financial and judicial) | Fully Met | 1.92 | 1.92 | www.ihmchandigarh.org | Fully Met | 1.92 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL cited by the Public Authority is correct. Category "Fully Met" |
|--------|---|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| 1.2.2 | Power and duties of other employees | Fully Met | 1.92 | 1.92 | www.ihmchandigarh.org | Fully Met | 1.92 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.2.3 | Rules/ orders under which powers and duty derived and exercised | Fully Met | 1.92 | 1.92 | www.ihmchandigarh.org | Fully Met | 1.92 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.2.4 | Work allocation | Fully Met | 1.92 | 1.92 | www.ihmchandigarh.org | Partially Met | 0.96 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-CHANDIGARH-2024-25.pdf URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.3 | Procedure followed in decision making process [Section 4(1)(b)(iii)] | | | | | | | |
| 1.3.1 | Process of decision making - Identify key decision making points | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Fully Met | 1.54 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/ |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--------------------------------------|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-CHandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.3.2 | Final decision making authority | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Fully Met | 1.54 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-CHandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.3.3 | Related provisions, acts, rules etc. | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Fully Met | 1.54 | https://www.ihmchandigarh.org/rti/rti24/ htt |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | ps://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.3.4 | Time limit for taking a decisions, if any | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Fully Met | 1.54 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.3.5 | Channels of supervision and accountability | Fully Met | 1.54 | 1.54 | www.ihmchan | Partially Met | 0.77 | https://www.ih |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | digarh.org | | | mchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.4 | Norms for discharge of functions[Section 4(1)(b)(iv)] | | | | | | | |
| 1.4.1 | Nature of functions/ services offered | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Fully Met | 1.54 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | correct. Category "Fully Met" |
| 1.4.2 | Norms/ standards for functions/ service delivery | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Fully Met | 1.54 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.4.3 | Process by which these services can be accessed | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Fully Met | 1.54 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--------------------------------------|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | Public Authority is correct. Category "Fully Met" |
| 1.4.4 | Time-limit for achieving the targets | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Fully Met | 1.54 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.4.5 | Process of redressal of grievances | Fully Met | 1.54 | 1.54 | www.ihmchandigarh.org | Partially Met | 0.77 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | 4-25.pdf URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.5 | Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)] | | | | | | | |
| 1.5.1 | Title and nature of the record/ manual /instruction. | Fully Met | 2.6 | 2.60 | www.ihmchandigarh.org | Fully Met | 2.60 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.5.2 | List of Acts, rules, regulations, instructions, manuals and records. | Fully Met | 2.6 | 2.60 | www.ihmchandigarh.org | Fully Met | 2.60 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/up |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | loads/2025/07/Suo-Moto-RTI-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.5.3 | Acts/ Rules/ manuals, etc. | Fully Met | 2.6 | 2.60 | www.ihmchandigarh.org | Fully Met | 2.60 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.6 | Categories of documents held by the authority under its control[Section 4(1)(b) (vi)] | | | | | | | |
| 1.6.1 | Categories of documents | Fully Met | 3.85 | 3.85 | www.ihmchandigarh.org | Fully Met | 3.85 | https://www.ihmchandigarh.org/rti/rti24/ htt |

[illegible]

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| 1.7.1 | Name of Boards, Council, Committee etc. | Fully Met | 0.96 | 0.96 | www.ihmchandigarh.org | Fully Met | 0.96 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category “Fully Met” |
| 1.7.2 | Composition | Fully Met | 0.96 | 0.96 | www.ihmchandigarh.org | Fully Met | 0.96 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL Category “Fully Met” |
|--------|------------------------------|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| 1.7.3 | Dates from which constituted | Fully Met | 0.96 | 0.96 | www.ihmchandigarh.org | Fully Met | 0.96 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category “Fully Met” |
| 1.7.4 | Term/ Tenure | Fully Met | 0.96 | 0.96 | www.ihmchandigarh.org | Fully Met | 0.96 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|----------------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | Authority is correct. Category "Fully Met" |
| 1.7.5 | Powers and functions | Fully Met | 0.96 | 0.96 | www.ihmchandigarh.org | Fully Met | 0.96 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.7.6 | Whether their meetings are open to the public? | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 1.7.7 | Whether the minutes of the meetings are open to the public? | Not Met | 0.96 | 0 | empty | Not Met | 0 | Category Not Met |
| 1.7.8 | Place where the minutes if open to the public are available? | Not Applicable | 0 | 0 | empty | Not Met | 0 | Category Not Met |
| 1.8 | Directory of officers and employees[Section 4(1) (b) (ix)] | | | | | | | |
| 1.8.1 | Name and designation | Fully Met | 3.85 | 3.85 | www.ihmchandigarh.org | Fully Met | 3.85 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmc |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | handigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.8.2 | Telephone , fax and email ID | Fully Met | 3.85 | 3.85 | www.ihmchandigarh.org | Fully Met | 3.85 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.9 | Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)] | | | | | | | |
| 1.9.1 | List of employees with Gross monthly | Fully Met | 3.85 | 3.85 | www.ihmchan | Not Met | 0 | Category Not |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|-------------|---|-----------|-------|---------------|------------------------|------------------|---------------|--|
| | remuneration | | | | digarh.org | | | Met |
| 1.9.2 | System of compensation as provided in its regulations | Fully Met | 3.85 | 3.85 | www.ihmchan digarh.org | Fully Met | 3.85 | https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf f URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.10 | Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)] | | | | | | | |
| 1.10.1 | Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority | Fully Met | 3.85 | 3.85 | www.ihmchan digarh.org | Fully Met | 3.85 | https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf f URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.10.2 | Address, telephone numbers and email ID of each designated official. | Fully Met | 3.85 | 3.85 | www.ihmchan digarh.org | Fully Met | 3.85 | https://www.ihmchandigarh.org |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|-------------|--|----------------|-------|---------------|---------|------------------|---------------|---|
| | | | | | | | | org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.11 | Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013) | | | | | | | |
| 1.11.1 | Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings | Not Applicable | 0 | 0 | empty | Fully Met | 3.85 | https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.11.2 | (ii) Finalised for minor penalty or major penalty proceedings | Not Applicable | 0 | 0 | empty | Fully Met | 3.85 | https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|-------------|--|---------------|-------|---------------|-----------------|------------------|---------------|---|
| | | | | | | | | o-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.12 | Programmes to advance understanding of RTI(Section 26) | | | | | | | |
| 1.12.1 | Educational programmes | Partially Met | 1.92 | 0.96 | with the office | Not Met | 0 | Category Not Met |
| 1.12.2 | Efforts to encourage public authority to participate in these programmes | Partially Met | 1.92 | 0.96 | with the office | Partially Met | 0.96 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.12.3 | Training of CPIO/APIO | Not Met | 1.92 | 0 | empty | Not Met | 0 | Category Not Met |

[illegible]

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | 4(1)(b)(xi)] | | | | | | | |
| 2.1.1 | Total Budget for the public authority | Fully Met | 10 | 10.00 | www.ihmchandigarh.org | Fully Met | 10.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met |
| 2.1.2 | Budget for each agency and plan & programmes | Fully Met | 10 | 10.00 | www.ihmchandigarh.org | Fully Met | 10.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | correct. Category "Fully Met |
| 2.1.3 | Proposed expenditures | Fully Met | 10 | 10.00 | www.ihmchandigarh.org | Fully Met | 10.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met |
| 2.1.4 | Revised budget for each agency, if any | Fully Met | 10 | 10.00 | www.ihmchandigarh.org | Fully Met | 10.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | Public Authority is correct. Category "Fully Met |
| 2.1.5 | Report on disbursements made and place where the related reports are available | Fully Met | 10 | 10.00 | www.ihmchandigarh.org | Fully Met | 10.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met |
| 2.1.6 | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | Fully Met | 10 | 10.00 | www.ihmchandigarh.org | Fully Met | 10.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met |

[illegible]

[illegible]

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|--|----------------|------------|---------------|-----------------------|------------------|---------------|---|
| 2.6.1 | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament. | Fully Met | 50 | 50.00 | www.ihmchandigarh.org | Fully Met | 50.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| Total | | | 110 | 110 | | 150 | 130 | |
| 3 | Publicity and Public interface | | | | | | | |
| 3.1 | Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 3.1.1 | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.2 | a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.3 | Public- Private Partnerships (PPP)- Details of | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|----------------|-------|---------------|---------|------------------|---------------|-------------------------|
| | Special Purpose Vehicle (SPV), if any | | | | | | | Applicable |
| 3.1.4 | Public- Private Partnerships (PPP)- Detailed project reports (DPRs) | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.5 | Public- Private Partnerships (PPP)- Concession agreements. | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.6 | Public- Private Partnerships (PPP)- Operation and maintenance manuals | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.7 | Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.8 | Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.9 | Public- Private Partnerships (PPP) -Information relating to outputs and outcomes | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.10 | Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.) | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.11 | Public- Private Partnerships (PPP) - All payment made under the PPP project | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.2 | Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)] | | | | | | | |
| 3.2.1 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.2.2 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.2.3 | Publish all relevant facts while formulating | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL Applicable |
|------------|--|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy | | | | | | | |
| 3.3 | Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)] | | | | | | | |
| 3.3.1 | Use of the most effective means of communication - Internet (website) | Fully Met | 50 | 50.00 | www.ihmchandigarh.org | Fully Met | 50.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 3.4 | Form of accessibility of information manual/ handbook[Section 4(1)(b)] | | | | | | | |
| 3.4.1 | Information manual/handbook available in electronic format | Fully Met | 25 | 25.00 | www.ihmchandigarh.org | Fully Met | 25.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C |

[illegible]

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|----------------|-------|---------------|-----------------------|------------------|---------------|--|
| 4.1 | Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | |
| 4.1.1 | Hindi | Not Met | 9.52 | 0 | empty | Not Met | 0 | Category Not Met |
| 4.1.2 | English | Fully Met | 9.52 | 9.52 | www.ihmchandigarh.org | Fully Met | 9.52 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.1.3 | Vernacular/ Local Language | Not Applicable | 0 | 0 | empty | Not Met | 0 | Category Not Met |
| 4.2 | When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013] | | | | | | | |
| 4.2.1 | Last date of Annual updation | Fully Met | 28.57 | 28.57 | www.ihmchandigarh.org | Fully Met | 28.57 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.3 | Information available in electronic form[Section 4(1)(b)(xiv)] | | | | | | | |
| 4.3.1 | Details of information available in electronic form | Fully Met | 9.52 | 9.52 | www.ihmchandigarh.org | Fully Met | 9.52 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.3.2 | Name/ title of the document/record/ other information | Fully Met | 9.52 | 9.52 | www.ihmchandigarh.org | Fully Met | 9.52 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/up |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | loads/2025/07/Suo-Moto-RTI-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.3.3 | Location where available | Fully Met | 9.52 | 9.52 | www.ihmchandigarh.org | Fully Met | 9.52 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.4 | Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)] | | | | | | | |
| 4.4.1 | Name & location of the facility | Fully Met | 7.14 | 7.14 | At the institute | Fully Met | 7.14 | https://www.ihmchandigarh.org/rti/rti24/ htt |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---------------------------------------|-----------|-------|---------------|------------------|------------------|---------------|---|
| | | | | | | | | ps://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.4.2 | Details of information made available | Fully Met | 7.14 | 7.14 | At the institute | Fully Met | 7.14 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.4.3 | Working hours of the facility | Fully Met | 7.14 | 7.14 | 9.00 A.M. - | Fully Met | 7.14 | https://www.ih |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|---------------|------------------------|------------------|---------------|---|
| | | | | | 5.00 P.M. | | | mchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.4.4 | Contact person & contact details (Phone, fax, email) | Fully Met | 7.14 | 7.14 | Principal 0172-2604833 | Fully Met | 7.14 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|----------------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | "Fully Met" |
| 4.5 | Such other information as may be prescribed under Section 4(i) (b)(xvii) | | | | | | | |
| 4.5.1 | Grievance redressal mechanism | Fully Met | 4.1 | 4.10 | www.ihmchandigarh.org | Partially Met | 2.05 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Partially Met" |
| 4.5.2 | List of completed schemes/ projects/ Programmes | Not Applicable | 0 | 0 | empty | Fully Met | 4.10 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|----------------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | Public Authority is correct. Category "Fully Met" |
| 4.5.3 | List of schemes/ projects/ programme underway | Partially Met | 4.1 | 2.05 | www.ihmchandigarh.org | Fully Met | 4.10 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.4 | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | Not Applicable | 0 | 0 | empty | Fully Met | 4.10 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|----------------------------------|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | 4-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.5 | Annual Report | Fully Met | 4.1 | 4.10 | www.ihmchandigarh.org | Fully Met | 4.10 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.6 | Frequently Asked Question (FAQs) | Fully Met | 4.1 | 4.10 | www.ihmchandigarh.org | Fully Met | 4.10 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RT |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------|-------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | I-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.7 | Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter | Fully Met | 4.1 | 4.10 | www.ihmchandigarh.org | Partially Met | 2.05 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C-handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Partially Met" |
| 4.6 | Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 4.6.1 | Details of applications received and disposed | Fully Met | 14.29 | 14.29 | www.ihmchandigarh.org | Fully Met | 14.29 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C-handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Partially Met" |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|----------------|-------|---------------|-----------------------|------------------|---------------|--|
| | | | | | | | | handigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.6.2 | Details of appeals received and orders issued | Fully Met | 14.29 | 14.29 | www.ihmchandigarh.org | Fully Met | 14.29 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-C handigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.7 | Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)] | | | | | | | |
| 4.7.1 | Details of questions asked and replies given | Not Applicable | 0 | 0 | empty | Not Met | 0 | Category Not |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|--|-----------|------------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | Met |
| Total | | | 154 | 142 | | 200 | 148 | |
| 5 | Information as may be prescribed | | | | | | | |
| 5.1 | Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | |
| 5.1.1 | Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015 | Fully Met | 20 | 20.00 | www.ihmchandigarh.org | Fully Met | 20.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 5.1.2 | Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out | Fully Met | 20 | 20.00 | www.ihmchandigarh.org | Fully Met | 20.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Cchandigarh-2024-25.pdf URLs |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|---|----------------|-----------|---------------|-----------------------|------------------|---------------|---|
| | | | | | | | | cited by the Public Authority is correct. Category "Fully Met" |
| 5.1.3 | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers | Fully Met | 20 | 20.00 | www.ihmchandigarh.org | Fully Met | 20.00 | https://www.ihmchandigarh.org/rti/rti24/ https://www.ihmchandigarh.org/wp-content/uploads/2025/07/Suo-Moto-RTI-Audit_IHM-Chandigarh-2024-25.pdf URLs cited by the Public Authority is correct. Category "Fully Met" |
| 5.1.4 | Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers | Not Applicable | 0 | 0 | empty | Not Met | 0 | Category Not Met |
| 5.1.5 | Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers | Not Applicable | 0 | 0 | empty | Not Met | 0 | Category Not Met |
| Total | | | 60 | 60 | | 100 | 60 | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------------|--|-----------|------------|---------------|---|------------------|---------------|---|
| 6 | Information Disclosed on own Initiative | | | | | | | |
| 6.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)] | | | | | | | |
| 6.1.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | Fully Met | 25 | 25.00 | www.ihmchandigarh.org ; www.ihmchandigarh.org/rti/rti24 | Fully Met | 25.00 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 6.2 | Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India) | | | | | | | |
| 6.2.1 | Whether STQC certification obtained and its validity | Not Met | 12.5 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 6.2.2 | Does the website show the certificate on the Website? | Not Met | 12.5 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| Total | | | 50 | 25 | | 25 | 25 | |
| Grand Total | | | 564 | 518 | | 724 | 548 | |