

DR. AMBEDKAR INSTITUTE OF HOTEL MANAGEMENT, CHANDIGARH
RULES & REGULATIONS FOR ONLINE MID-TERM EXAMINATION A.S.2020-21

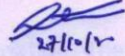
1. The student must ensure that his / her laptop, tab etc are absolutely ready for examination with good internet connectivity. The student must sit in an environment congenial to examination with no outside disturbances during the exam.
2. All the candidates will keep their cameras on throughout the online examination. They must listen to invigilators instructions and follow accordingly.
3. All the candidates must maintain honesty and integrity throughout the exam. Use of any other gadgets, books, study material, talking or external help during the exam will amount to malpractices and will be dealt with accordingly.
4. The examination will be conducted on the GSuite interface already being used for online classes. Each student must login at least 10 minutes prior to the beginning of the exam and keep the audio and video on throughout the exam.
5. The question paper will be uploaded in classwork section of GSuite as Assignment. Each question paper will have four questions:
 - One question objective type – 1 mark each with ten parts
 - Three questions of 5 marks each – subjective typeTotal Marks: 25
6. The student must keep ruled A4 type sheets for writing the examinations. The answers are to be written on one side of sheet only. On EACH sheet, on the top the student must write his / her Name, NCHMCT Roll Number, Date, Subject, Semester and Page Number. The student must write all the answers on these sheets during the 30 minutes duration given for writing the exam.
7. Post half an hour, the student should take clear pictures of the answer sheets and upload as preferably pdf / jpg on their GSuite account as their assignment within ten minutes. This means, the answer sheets for exam finishing at 09:45am must be uploaded before 09:55 am & for exam finishing at 11:45am must be uploaded before 11:55 am.
8. **ANY ANSWER SHEET NOT UPLOADED WITHIN STIPULATED PERIOD WILL NOT BE EVALUATED AND WILL BE CONSIDERED NULL & VOID.**

9. The student needs to preserve all the written sheets and after finishing of all the exams on 12th Nov 2020, post them for official records. The envelope should be addressed to :

Examination Cell

Dr. Ambedkar Institute of Hotel Management

Sector 42-D, Chandigarh -160036



(Sitesh Srivastav)

Principal
Dr. Ambedkar
Institute of Hotel Management,
Catering & Nutrition,
Sector 42-D, Chandigarh

No: AIHM/ADM/2K20/ 1123

Dated: 27 Oct 2020

Cc:

1. Student's Notice Board / Website
2. All Concerned Faculty
3. Examination File